**Publisher and editor sought for WHO/UNICEF global report on water, sanitation and hygiene in health care facilities**

The water, sanitation, hygiene and health unit at WHO is seeking editor and publisher quotes for a global report on water, sanitation and hygiene which will be published in March 2023. Shortly thereafter the report will be published in additional languages (English, French, Arabic, Spanish and Russian). The 2020 Global Report on WASH in HCF can be found here. <https://www.who.int/publications/i/item/9789240017542>

**Detailed requirements for layout and editing are listed below**. Interested suppliers are kindly asked to send quotes to Nadia Abdalla (abdallan@who.int) by **15 October 2022**. A decision based on creative concept, price and ability to meet deadlines will be made shortly thereafter.

**Report details and information for layout**

* Estimated 70 pages
* Color, illustrated (non-photo) cover, 2/3 colors in body of text
* Overall report composed of 7 “Mini” stand alone reports
* 20-25 photos
* 5-10 tables
* 4-5 drawn images
* Requirements: visually appealing, inspiring document that clearly directs reader to content/information they are most interested in

The report production will be managed by WHO in collaboration with colleagues at UNICEF. WHO will provide the Contractor with all graphs, text, and tables. The Contractor will be asked to develop a compelling overall visual format and to improve/modify several existing figures illustrating the global work and fundamentals of WASH in HCF at the national level. WHO will also procure and provide photographs to the contractor.

The report will be finalized in English and a short print run will be produced in time for a launch event tentatively planned for late March 2023. A larger print run (English) will be printed after the launch, after adjusting for any errors found in the launch version. The report will then be translated into four UN languages (Spanish, French, Arabic, Russian). The Contractor will then produce translated versions of the report within two months after having received the final translations. These versions will be similar in lay-out to the English version of the report but may need minor adjustments to accommodate larger or shorter text pieces.

**Editing details**

WHO will lead the writing of the report with close collaboration with UNICEF. Editing should be done using WHO style guide and a technical editor is sought who can provide input on improving clarity (especially with an aim to reduce verbose/unnecessary text) as well as more traditional editing for grammar, etc. WHO and UNICEF and will seek wide input from global and national stakeholders with an initial draft will be sent to stakeholders for input by January 2023. The editor will be expected to also proof read the layout version of the report and provide corrections on any errors.